

Photo 30

Long Term Project image requirements

Remember you need a minimum of 24 images but no more than 30

In preparation for publication all files must meet these standards. Make sure these instructions are followed – we have little room for error, and mistakes will be costly in time and final product quality.

1. Resolution Size – 300 dpi – Images must be JPEG format but don't exceed an 8 x 10 in size.
2. For a horizontal image – no larger than 10 inches wide
3. For a vertical image – for a severe vertical – no larger than 6 inches wide
4. For more of a square vertical image - 8 inches wide
5. Compress your images in a JPEG format at the 12 setting. (maximum)
6. Create two folders. One for all files for the project and another for the files you prepare for publishing. In the publishing folder place only one copy of an image (JPEG format) in folder. These images are the ones you want to publish in the book – **File management is VERY IMPORTANT!!!!**
7. Name your files accordingly don't use numbers or the filing sequence that your camera puts on them.
8. A good safety backup measure is to burn those images to a separate CD.
9. You may start this process as early as you like. Do not go too far ahead without my help. It is very easy to mess this up and then you'd have to start over.....I know, I did mine three times!!!!
10. Bring another blank CD or 8 GB flash drive to class as we will assemble your book and you'll need to EXPORT IT! Saving the file in Blurb is not the same, so remember to save those changes each time you must EXPORT/backup book under the file menu.